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GOVERNMENT OF PUNJAB DEPARTMENT OF ELECTIONS

NOTIFICATION

The 17th November, 2021

No. Elec-2021/AE1-6952.-In pursuance of the instructions of Government of Punjab, Department of Finance vide letter no. 5/41/2009-5FPPC/287 dated 14.02.2020 and UO no. 21/33/2019-1FP2/1/48753/2020 dated 13.07.2020, the restructuring the offices of the Chief Electoral Officer, 22 District Election Officer and 117 Electoral Registration Officers and creation of the posts for District Election Office Malerkotla has been approved in the meeting of Council of Ministers held on 16.11.2021 and minutes of the meeting issued by the Government of Punjab, Department of General Administration (Cabinet Affairs branch) vide UO No. 1/296/2021-1Cabinet/8895, dated 17th November, 2021, the Governor of Punjab is pleased to approve the creation of 129 permanent posts of different categories, surrender of one post of Section Officer (F&A) and also approve the total strength of 898 permanent posts is as under:-

S. No.	Name of Post	Pay Scale		Group of post	Total number of Permanent Sanctioned Posts
		Present Pay scale	Scale of the pay for the person recruited on or after 17.07.2020		
1.	2.	3.	4.	5.	6.
1.	Chief Electoral Officer	IAS Cadre	---	A	01
2.	Addl. Chief Electoral Officer	IAS Cadre	---	A	01
3.	Joint Chief Electoral Officer	PCS Cadre	---	A	01
4.	Deputy Chief Electoral Officer	15600-39100+ GP 6600	By Promotion	A	01

5.	System Manager	15600-39100+ GP 6600	Rs. 67700 (Level-11)	A	01
6.	Assistant Controller (F&A)	15600-39100+GP 5400	PSAS Cadre	A	01
7.	Electoral Officer	10300-34800+ GP 5400	By Promotion	A	01
8.	Assistant Chief Electoral Officer	10300-34800+ GP 5400	By Promotion	A	01
9.	Superintendent Grade-I	15600-39100+ GP 5400	By Promotion	A	01
10.	Programmers	10300-34800+ GP 5000	Rs. 47600 (Level-8)	A	26
11.	Election Tehsildar	10300-34800+ GP 5000	Rs. 35400 (Level-6)	B	24
12.	Superintendent Grade-II	10300-34800+ GP 4800	By Promotion	B	02
13.	Personal Assistant	10300-34800+ GP 4800	By Promotion	B	01
14.	Senior Assistant	10300-34800+ GP 4400	Rs. 35400 (Level-6)	B	09
15.	Accountant	10300-34800+ GP 4400	Rs. 35400 (Level-6)	B	24
16.	Law Officer	10300-34800+ GP 4200	Rs. 35400 (Level-6)	B	01
17.	Senior Scale Stenographer	10300-34800+ GP 4400	By Promotion	B	02
18.	Junior Programmer	10300-34800+ GP 4400	Rs. 35400 (Level-6)	B	25
19.	Election Kanungo	10300-34800+ GP 4200	Rs. 29200 (Level-5)	C	118
20.	Junior Scale Stenographer	10300-34800+ GP 3600	Rs. 29200 (Level-5)	C	03
21.	Clerk	10300-34800+ GP 3200	Rs. 19900 (Level-2)	C	246
22.	Data Entry Operator	10300-34800+ GP 3200	Rs. 19900 (Level-2)	C	146
23.	EVM Godown Keeper (Incharge)	10300-34800+ GP 3200	Rs. 19900 (Level-2)	C	23
24.	Driver	5910-20200+ GP 2400	Rs. 21700 (Level-3)	C	02
25.	Moharrir	5910-20200+ GP 1900	Rs. 19900 (Level-2)	C	01
26.	Restorer	5910-20200+ GP 1900	Rs. 19900 (Level-2)	C	01
27.	Photostat Machine Operator	4900-10680+ GP 1650	Rs. 18000 (Level-1)	D	01
28.	Daftri	4900-10680+ GP 1650	Rs. 18000 (Level-1)	D	01
29.	Peon	4900-10680+ GP 1650	Rs. 18000 (Level-1)	D	154
30.	Mali	4900-10680+ GP 1650	Rs. 18000 (Level-1)	D	01
31.	EVM Godown Watchman	4900-10680+ GP 1650	Rs. 18000 (Level-1)	D	23
32.	Chowkidar	4900-10680+ GP 1650	Rs. 18000 (Level-1)	D	12
33.	Chowkidar-cum-Sweeper	4900-10680+ GP 1650	Rs. 18000 (Level-1)	D	14
34.	Sweeper	4900-10680+ GP 1650	Rs. 18000 (Level-1)	D	29
Total of permanent posts					898

Out of 898 permanent posts, posts for Chief Electoral Office, Election Store Punjab Patiala, 23 District Election Offices are as under: -

S. No.	Name of Post	Pay Scale		Group of post	Total number of Permanent Sanctioned Posts
		Present Pay scale	Scale of the pay for the person recruited on or after 17.07.2020		
1.	2.	3.	4.	5.	6.
(A)- HEAD OFFICE:					
(i) CHIEF ELECTORAL OFFICE, CHANDIGARH:					
1.	Chief Electoral Officer	IAS Cadre	---	A	01
2.	Addl. Chief Electoral Officer	IAS Cadre	---	A	01
3.	Joint Chief Electoral Officer	PCS Cadre	---	A	01
4.	Deputy Chief Electoral Officer	15600-39100+ GP 6600	By Promotion	A	01
5.	System Manager	15600-39100+ GP 6600	Rs. 67700 (Level-11)	A	01
6.	Assistant Controller (F&A)	15600-39100+GP 5400	PSAS Cadre	A	01
7.	Electoral Officer	10300-34800+ GP 5400	By Promotion	A	01
8.	Assistant Chief Electoral Officer	10300-34800+ GP 5400	By Promotion	A	01
9.	Superintendent Grade-I	15600-39100+ GP 5400	By Promotion	A	01
10.	Programmers	10300-34800+ GP 5000	Rs. 47600 (Level-8)	A	03
11.	Superintendent Grade-II	10300-34800+ GP 4800	By Promotion	B	02
12.	Personal Assistant	10300-34800+ GP 4800	By Promotion	B	01
13.	Senior Assistant	10300-34800+ GP 4400	Rs. 35400 (Level-6)	B	08
14.	Accountant	10300-34800+ GP 4400	Rs. 35400 (Level-6)	B	01
15.	Law Officer	10300-34800+ GP 4200	Rs. 35400 (Level-6)	B	01
16.	Senior Scale Stenographer	10300-34800+ GP 4400	By Promotion	B	02
17.	Junior Programmer	10300-34800+ GP 4400	Rs. 35400 (Level-6)	B	02
18.	Junior Scale Stenographer	10300-34800+ GP 3600	Rs. 29200 (Level-5)	C	03
19.	Clerk	10300-34800+ GP 3200	Rs. 19900 (Level-2)	C	26
20.	Data Entry Operator	10300-34800+ GP 3200	Rs. 19900 (Level-2)	C	05
21.	Driver	5910-20200+ GP 2400	Rs. 21700 (Level-3)	C	02
22.	Moharrir	5910-20200+ GP 1900	Rs. 19900 (Level-2)	C	01
23.	Restorer	5910-20200+ GP 1900	Rs. 19900 (Level-2)	C	01
24.	Photostat Machine Operator	4900-10680+ GP 1650	Rs. 18000 (Level-1)	D	01
25.	Daftri	4900-10680+ GP 1650	Rs. 18000 (Level-1)	D	01

26.	Peon	4900-10680+ GP 1650	Rs. 18000 (Level-1)	D	19
27.	Mali	4900-10680+ GP 1650	Rs. 18000 (Level-1)	D	01
28.	Chowkidar	4900-10680+ GP 1650	Rs. 18000 (Level-1)	D	02
29.	Sweeper	4900-10680+ GP 1650	Rs. 18000 (Level-1)	D	05
(ii) ELECTION STORE PUNJAB					
30.	Election Tehsildar	10300-34800+ GP 5000	Rs. 35400 (Level-6)	B	01
31.	Senior Assistant	10300-34800+ GP 4400	Rs. 35400 (Level-6)	B	01
32.	Election Kanungo	10300-34800+ GP 4200	Rs. 29200 (Level-5)	C	01
33.	Clerks	10300-34800+ GP 3200	Rs. 19900 (Level-2)	C	01
34.	Peon	4900-10680+ GP 1650	Rs. 18000 (Level-1)	D	01
35.	Chowkidar	4900-10680+ GP 1650	Rs. 18000 (Level-1)	D	01
36.	Sweeper	4900-10680+ GP 1650	Rs. 18000 (Level-1)	D	01
Sub Total {A(i)+(ii)}					103
(B)- 23 DISTRICT ELECTION OFFICES					
37.	Election Tehsildar	10300-34800+ GP 5000	Rs. 35400 (Level-6)	B	23
38.	Programmer	10300-34800+ GP 5000	Rs. 47600 (Level-8)	A	23
39.	Accountant	10300-34800+ GP 4400	Rs. 35400 (Level-6)	B	23
40.	Election Kanungo	10300-34800+ GP 4200	Rs. 29200 (Level-5)	C	117
41.	Junior Programmer	10300-34800+ GP 4400	Rs. 35400 (Level-6)	B	23
42.	Clerk	10300-34800+ GP 3200	Rs. 19900 (Level-2)	C	219
43.	Data Entry Operator	10300-34800+ GP 3200	Rs. 19900 (Level-2)	C	141
44.	EVM Godown Keeper (Incharge)	10300-34800+ GP 3200	Rs. 19900 (Level-2)	C	23
45.	Peon	4900-10680+ GP 1650	Rs. 18000 (Level-1)	D	134
46.	EVM Godown Watchman	4900-10680+ GP 1650	Rs. 18000 (Level-1)	D	23
47.	Chowkidar	4900-10680+ GP 1650	Rs. 18000 (Level-1)	D	9
48.	Chowkidar-cum-Sweeper	4900-10680+ GP 1650	Rs. 18000 (Level-1)	D	14
49.	Sweeper	4900-10680+ GP 1650	Rs. 18000 (Level-1)	D	23
Sub Total of (B)					795
Grand Total {A(i)+A(ii)+B}					898

In the meeting of the Council of Minister dated 16.11.2021, the following posts are surrender and created on permanent basis of which impact has been given in the above mentioned table posts: -

- One post of the Section Officer (F&A) is surrendered.
- One post of the Assistant Controller (F&A) is created on permanent basis.
- 117 post of clerks (i.e. one each post of clerk for each Electoral Registration Office)
- Three posts of the Clerks of Head Office are renamed as Clerk (Legal), Clerk (Accounts) & Clerk (Information).

- (e) The nomenclature of the post of Gestatner Operator is changed as Photostat Machine Operator.
- (f) The two posts of Driver are excluded from dying cadre and approved as permanent posts.
- (g) Cabinet approved following Multi-Tasking Staff posts as Group-D permanent posts:
- (i) 152 posts of Group-D (6 posts of Chowkidar, 14 posts of Chowkidar-cum-Sweeper, 6 posts of Sweeper, 125 posts of Peons and One posts of Mali)
 - (ii) 23 Temporary sanctioned Group-D posts (3 Sweeper Outsourced, 01 Chowkidar Outsourced and 19 Sweeper Part-Time) are also approved as permanent posts
 - (iii) 2 posts of Group-D of District Election Office Malerkotla
- (h) The following permanent posts for the District Election Office Malerkotla are approved: -

Sr. No.	Name of Post	Pay Scale of Post / Scale of the pay for the person recruited on or after 17.07.2020	No. of Posts
1.	Election Tehsildar	10300-34800+ GP 5000/-/Rs. 35400 (Level-6)	01 (One)
2.	Accountant	10300-34800+ GP 4400/-/Rs. 35400 (Level-6)	01 (One)
3.	Clerk	10300-34800+GP 3200/-/Rs. 19900 (Level-2)	01 (One)
4.	EVM Godown Keeper (Incharge)	10300-34800+GP 3200/-/Rs. 19900 (Level-2)	01 (One)
5.	Programmer	10300-34800+ GP 5000/-/Rs. 47600 (Level-8)	01 (One)
6.	Junior Programmer	10300-34800+ GP 4400/-/Rs. 35400 (Level-6)	01 (One)
7.	Data Entry Operator	10300-34800+GP 3200/-/Rs. 19900 (Level-2)	02 (Two)
8.	EVM Godown Watchman	Rs. 4900-10680+1650/Rs. 18000 (Level-1)	01 (One)
9.	Chowkidar	Rs. 4900-10680+1650/Rs. 18000 (Level-1)	01 (One)
10.	Sweeper	Rs. 4900-10680+1650/Rs. 18000 (Level-1)	01 (One)

- (i) Cabinet further approved to transfer following permanent posts from District Election Office Sangrur to District Election Office Malerkotla
- (i) One post of Clerk for District Election Office, District Malerkotla.
 - (ii) Two posts of Peons (Group-D for District Election Office, District Malerkotla.
 - (iii) At ERO level, two posts of Election Kanungoes for 105-Malerkotla and 106-Amargarh Assembly Constituencies (One post for each ERO office).
 - (iv) At ERO level, two posts of Data Entry Operators already sanctioned for 105-Malerkotla and 106-Amargarh Assembly Constituencies (One post for each ERO office).

Sd/-

DR. S. KARUNA RAJU, IAS,

Secretary to Govt. of Punjab

Department of Elections.

Chandigarh

The 17th November, 2021